

**Convention Meeting Minutes**  
**“The Magic of Making a Difference in ESA”**  
**Wildhorse casino**  
**Pendleton, Oregon**  
**May 6-7, 2023**

**First general assembly**

**Call to Order, President Julie Rassmann 8:20**

**Flag Ceremony and Pledge of Allegiance Patty Anderson**

**Declare the 77th Oregon state Convention in Session**

**Opening Ritual**

Members of Epsilon Sigma Alpha, we meet again to pledge ourselves anew to the vows of our ritual which we accepted in the golden glow of a candle lighted room. Let us be ever mindful of the responsibilities we pledged to our organization, keep faith with ourselves and our members, be tolerant and sincere and every worthy to wear the badge that symbolizes virtue, truthfulness, and friendliness.

**Thought for the Day Pat Stuper**

**Welcome from Kathy Rudd, Easter Council District**

**A time for renewing friendships**

**Introduction of guests Julie Rassman**

**Rules of Order Kathy State**

**Roll Call Jean Forsman Registered Saturday Sunday Omega Mu, Albany 0 0 0**  
**Beta Omicron, Burns 3-3**

**Alpha Zeta, Eugene 5-5**

**Delta Gamma, Florence 4-4**

**Gamma Beta, Grants Pass 0 0**

**Alpha Upsilon, Hillsboro 2-2**

**Delta Kappa, Hood River 3-3**

**Alpha Omicron, Madras 4-4**

**Alpha Psi, Port Orford 4-4**

**Omega mu, Albany 2-2**

**Delta Epsilon, La Grande 5-3**

**Delta Xi,Portland 11-11**

**Omicron Omega, Portland 4-4**

**Beta Iota, Roseburg 2-2**

**Beta Eta, Sutherlin 5-3**

**Oregon Gavel- 17-17**

**Members at Large 2-2**

**Guests 2-2**

**Treasurer Report Penny Phelps Read by Debbie Sanguras-** Beginning balance

\$12,119.77, Ending balance \$10352.24

**Auditors: Melissa Gilliam (lead), Nancy Reid, Vicki Boler.**

**Debbie Sanguras announced the  
Disaster fund drawing winner Linda Howes.**

**Marsha Klosterman, no correspondence.**

**Kathy State advised to add to treasurer and budget chair report. Incoming officers  
should have a printed copy of guidelines for the next three years.**

**Budget passed as stated.**

**Credentials report- Kaycee Headley, Credentials chair.51**

**Chapter voters registered- 55**

**Chapter proxies-**

**Nominating Committee Report- Joyce Hodge, 2nd Vice President.**

**President Connie Russell**

**1st Vice President Joyce Hodge**

**2nd Vice President Jean Forsman**

**Corresponding Secretary Sandy Diess**

**Recording Secretary Barb Moss**

<b>Treasurer</b>	<b>Kari Engdahl</b>
<b>Workshop</b>	<b>Rhonda Adler</b>
<b>Jr. past President</b>	<b>Julie Rassman</b>

Joyce Hodge made a motion to accept the slate of officers as read. Judy Huntley seconded. Slate of officers passed.

Rhonda Adler-Educational & Workshop- Will wind up tomorrow.

International Council Representative Workshop Margaret Kramer, Parliamentarian. From Oklahoma. Honored to be here, Congratulations Julie Rassmann. Near and dear to all our hearts. We need to grow as an organization or we will be done.

How do we introduce ESA? Here's the three tells...

Tell them who we are, Tell them what we do, Tell them your ESA story.

Brag about the things you do.

I.C. Convention workshop will be Ax throwing.

Stepping together in ESA-Bring childrens white tennis shoes.

Keynote speaker-Dirk Weisiger-Austen Texas-Travel Trekker.

Tech Bar- Do you have questions about the ESA website?

Lip Sync ESA style.

Vacation give away raffle.

Officers Reports-

1st Vice president-Connie Russell

What a year

I am excited to report we have five new or reinstated members for the State of Oregon. I truly feel our membership incentive has helped many members to approach possible members. It has been a great way to open a conversation, and who doesn't like to get a gift.

I know several chapters have held recruitment events and I encourage everyone to use each event and meeting you hold to invite others to join you. You never know where that new member will come from.

Thank you Julie and all the board members, I have truly enjoyed serving with you this year.

## **Membership/Recruitment awards**

**2022-2023**

### **Entries**

**Alpha Zeta-Eugene**

**Delta Kappa- Hood River**

**It was with great excitement I received these two entries. Both of these chapters make membership and recruitment a part of their everyday chapter events. Always inviting guests to their meetings and events. This is how membership increases, not by one event but by many events. How exciting to have an additional 4 new or returning members from these two chapters.**

**The scores for these two chapters were exactly the same so because of that we are awarding FIRST PLACE TO BOTH CHAPTERS. Congratulations.**

## **Membership incentive awards**

**2022-2023**

**Ann Widick-Delta XI pledged new member Stacey Thomson (Legacy member)**

**JoAnne McKinney-Delta Xi pledged Gary Barberg**

**Penny Phelps-Delta Kappa reinstated Trish Rogan**

**Mona Ayers-Alpha Zeta pledged new member Gena Adair**

**Lindeen Brown-Beta Eta pledged new member Erika Fetz**

**2nd Vice President and nominating chair- Joyce Hodge.**

**It has been a pleasure to serve as your 2nd Vice President this year. I found it challenging and rewarding at the same time. I was thrilled when the last board position was filled for 2023-2024. Once again I feel we have a great board that will work well with Connie this year.**

**Outstanding Chapter report 2022-2023- Joyce Hodge**

**Three chapters submitted entries**

**The judges I selected were an elementary teacher working as a payroll clerk, a retired city librarian and an accountant.**

**The judges had a difficult time as they felt each chapter deserved first place. They followed the guidelines and were able to select a winner. They were astonished how much they were able to accomplish in one year.**

**Results:**

**First place: Delta Kappa, Hood River**

**Tie for second place:**

**Alpha Zeta, Eugene and Delta Xi, Portland**

**All Chapters entries were received on time and in correct format. I want to thank the Chapters who participated and challenge those who didn't to put it on your list of to do's.**

**One of the observations I noticed was that each chapter had a balance between socials and projects. This may be a good plan for success.**

**Jr. past President & Disaster fund chair-Debbie Sanguras.**

**Thank you, it's been really fun. Donations of 2417.32.**

**We'll be raffling another basket today.**

**Corresponding Secretary- Marsha Klosterman**

**Presidents book is done, it was fun.**

**Appointed board reports-**

**Association of the Arts-Linda Gratterer, chair.**

**Only 4 people turned in items. Maybe we shouldn't continue?**

**Awards- Judy Huntley, chair.**

**Thank you, it was fun. The awards are done.**

**Chaplain-Pat Stupur**

**As chaplain I answered all the emails I received regarding our members. I forwarded to the State and also to the IC chaplain. I also sent the appropriate cards.**

**In addition I prepared the prayers before meals and also the "Thought of the Day" before meetings and sent articles to be printed in the Grapevine.**

**I prepared the Memorial Service which will be held Sunday Morning.**

**Thank you Julie for choosing me to be the chaplain.**

**Documents/Parliamentarian- Kathy State, Sr. chair.**

**During the past year the documents committee has met quarterly to update the Guidelines and work on a proposed change in the policy and procedures for the Leadership/winter meeting. A Proposal for change is in the mail boxes and will be published in the Grapevine for a vote to be taken at Leadership in the Fall.**

**Our proposal is based on the lower attendance at these meetings and the increased costs of facilities. In order to keep registration fees reasonable, we are recommending that it is no longer feasible to provide a room for State President. The State Presidents registration will still be included in the budget. We are also increasing the fee for late registration to \$10.00 and changing the time that the final financial report is due. It will be due 30 days after the event.**

**We have also reviewed many of the elected board positions and still have a couple more to complete. We presented a workshop at the Fall Leadership meeting highlighting many of the forms and guidelines we have updated.**

**I wish to thank all the chairmen who have made suggestions for additions, clarifications, and changes in our Guidelines. They helped make the work go smoother. My committee members, Connie Russell, Debbie Sanguras, Donna Cassidy, Marsha Klosterman, and Sandy Diess have been wonderful to work with.**

**They come to the meeting prepared to work, and with wonderful input and good discussion points. Together we have been able to update and change things that we hope are easier to use and reflect the current status.**

**We will be meeting in June, so if you feel your position has something we need to look at please let us know. We are available for questions you may have.**

**Thank you Julie for appointing us to do the work.**

#### **Policy and procedure for Leadership/winter meeting.**

**Because of low attendance and high cost of facilities, the Documents Committee was asked to review the Policy and Procedure for Leadership/Winter meetings. After much discussion we decided to recommend the following changes.**

**Current #3 and 4:**

**3. It is the responsibility of the Leadership/Winter meeting chair as instructed by the State President, to assure registration and lodging for the following: State President, IC Representative(s) and Headquarters Representative (if one is attending).**

**4. The registration is established at the cost of the facility plus the cost of the medium-priced meals including gratuity, and \$10.00 for incidentals. An additional amount per member will be added to registration is a "set up fee" is charged.**

**Change to 3. It is the responsibility of the Leadership/Winter meeting chair to establish a budget for registration cost of the State President. The registration is established at the cost of the facility plus the cost of the medium-priced meals including gratuity, registration for the State President and \$10 for**

**incidentals. And additional amount per member will be added to the registration if a “set up fee” is charged.**

**Reason: The increases hotel costs and inability to receive comped rooms, has increased registration fees. This causes a reduced number of registrants and makes it difficult for chapters to break even. Number 3 and 4 have been combined and all numbers changed.**

**Current #6 The deadline for registration is two (2) weeks before Leadership/Winter meeting. If this deadline for registration is not met, the member pays an additional five dollars (\$5.00) fee. Refunds will be the registration fee minus ten dollars (\$10.00) operating cost.**

**Change to: 5 The deadline for registration is two (2) weeks before Leadership/winter meeting. If this deadline is not met, the member pays an additional ten dollars (10.00) fee. Refunds will be registration fee minus ten dollars (\$10.00) operating cost.**

**Reason: Because of increased costs, the \$10.00 is reasonable.**

**Current #9 A final Leadership/Winter meeting report shall be forwarded by November 15th to the State President, the first Vice-President, the Workshop Coordinator and the State Recording Secretary.**

**Change to 8: A final Leadership/Winter meeting report shall be forwarded within 30 days of the event to the State President, the First Vice-President, the Treasurer and the State Recording Secretary.**

**Reason: Dates of the event are not the same each year and 30 days after the event gives time to compile and distribute the report.**

**Easter seals report- Martha Hoskins, Chairman**

**Easter Seals is one of our awesome Organizations that I was proud to support & serve this year alongside Jo Anne McKenny Jr. chair. Our purse auction was an amazing success due to the seven chapters donating all the wonderful items inside each purse.**

**Beta Omicron-Burns, Alpha Zeta-Eugene, Gamma Beta-Grants Pass, Alpha Upsilon-Hillsboro, Delta Xi-Portland helped raise \$1705.00. Kristen Rantz President and CEO & Ellen Catania Director Easterseals Oregon were in awe of our donation and expressed their many thanks.**

**There was some confusion this year about two different Philanthropic forms, and who to send them to. I believe next year the Philanthropic report form should be sent directly to the Philanthropic chairman, and have at the bottom right hand corner of the form-**

**Send copy to: State Philanthropic chairman \*Found in Presidents book.**

I have enjoyed the position of Sr. Easterseals chair. I have always admired how all chapters put their heart and soul into their projects and helped make this year- "The magic of ESA.

ESA Foundation-Donna Cassidy for Chris York, chair

IC Fun fest-Money maker raffle of gift cards- I'm here to collect any and all gift cards- any questions should be directed to Chris York.

Gavels report-Marsha Klosterman

Gavels will be selling Connie's pins tonight and tomorrow. They are still \$5.00 Leianne and Sandy are selling them.

Ad-Hoc Committee will be facilitating ideas about how to organize districts to better plan conventions. We also talked about mentoring offices if requested to help new officers know what to do.

The Gavel's slate of officers next year is as follows:

President- Leianne Stinton

Vice President-Pat Stupur

Secretary-Nancy Reid

Treasurer-Judy Huntley

Grapevine- Carolyn Warren & Patty Anderson

The Oregon grapevine 2023-2024

Deadlines

May 20th

August 15th

November 15th

January 15th

March 15th

Mailed subscription cost is \$23.00 Payable in cash or check made out to ESA Oregon State Council and given to Carolyn.

Email all articles, pictures, etc to [ciwarren@charter.net](mailto:ciwarren@charter.net) and Please put "Grapevine" in the subject line of the email.

Philanthropic-Mary Anne Puhl, chair

Thank you President Julie for asking me to be the philanthropic Chairman this year. I



enjoyed this position very much.

As chairman, I corresponded with the previous chairman, Marsha Klosterman and received the newly revamped report from her. I was unable to attend Leadership so Marsha graciously put on a Philanthropic Educational for the members and handed out the new report forms to all chapters. Thank you so much Marsha.

I wrote three Grapevine articles and I will write a wrap-up article for the upcoming Grapevine, announcing the totals, the winners of the awards and encouraging everyone to track their activities and send their reports on time.

I received reports from all the active Chapters in the State. Three were received after the deadline of April 1st but their information is included in our State report.

I am going to review the Philanthropic Report form. It is still causing confusion and is also different from the IC form. If I can come up with something better I will submit it to the Documents committee for their review.

If future Chairmen have questions please reach out to me. I have the report forms and the total report forms saved in my computer in fillable formats and would be happy to share them with you.

Mary Anne Puhl

Alpha Si, #1883, Port Orford, OR 97465

PO Box 807

Cell: 541-253-6600

Email: [marypuhl59@gmail.com](mailto:marypuhl59@gmail.com)

St Jude-Circle of Life

Thank you Melissa Gillman for filling in.

Western States-Handed out envelopes to collect dues-mystery flag.

District Reports

Central- Sharon Comingore

We are definitely working on the 2024 Convention to be held at Eagle Crest Resort in Redmond. The third weekend in April 19-21, 2024.

Please come, bring a friend to enjoy Connie's year end and the installation of Joyce.

Eastern-Kathy Rudd

Delta Epsilon is the only chapter in the district now.

Southern-

Alpha Beta Grants Pass the only chapter in the district now.

Willamette Valley-Joy Serkowney

Meeting in June more info to follow

Northwest -Saturday May 20 at Coyote Grill-Guest Speaker.

Educational-Rhonda Adler

The Magic of Leading by Example,

Special recognition of One of Our very own!!!

Our wonderful Ardys Moore!

Slideshow on Ardys's amazing leadership

The magic of ESA

Sunday May 7, 2023

Call to order-Julie Rassman

Thought of the day-Pat Stupur

Introduction-Julie Rassman

Roll Call-Jean Forsman

Residual Business-Julie Rassman

Audit Report-Melissa Gilliam, Chair

Books in order/balanced.

Workshop-Rhonda Adler

The Magic of Volunteering.

Presentation of gifts and final remarks-Kathy Rudd & Lori Ritter 2023 Convention  
Chairs.

Happy Farewell to Julie Rassman 2022-2023 State President

Raising and lowering of the gavels.

Marsha Klosterman lowering Julie Rassmans gavel

Judy Huntley raising Connie Russels gavel

President Connie Russells theme ESA is Hope Friendship & Knowledge

Gavel introduction of Julie Rassman by Marsha Klosterman

New business

Introduction of the 2023-2024 General board-Connie Russell

50/50 drawing of \$438.00 by Marsha goes to Pat Stupur

Convention closing Remarks-Connie Russell

Closing thoughts-Pat Stupur chaplain

Retiring of the flags-Patty Anderson, Flag Ceremony Chair

Closing Ritual in Unison.

Minutes of 2023 Convention respectfully submitted by Jean Forsman Recording Secretary.

## Thought of the Day Pat Stupur

### Committee Reports y f

**Document's Committee** report Kathy State

**Western States Regional Council** Sandy Diess, Judy Huntley

**Report on 2023 Winter Meeting** Pat Stupur- February 11<sup>th</sup>-12<sup>th</sup>

**Report on 2024 Convention** will be held at Eagle Crest in Pendleton

**Association of the Arts** Linda Grateri-Get your projects done

**Easterseals** Walk, Run, Roll- is a collective opportunity to cy celebrate the accomplishments of children, families, adults, and veterans impacted by disability and to raise funds for our programs across the state.

**Educational** Rhonda Adler-No report

**Gavels** Marsha Klosterman- 50/50 tickets on sale, winning ticket will be drawn at convention.

**Grapevine** Carolyn Warren/Pattie Anderson-Deadline is November 15<sup>th</sup>

**Hope for Heroes** Lynn Hughes- No report

**Philanthropic** MaryAnne Puhl- Fill out forms

**St. Jude** Vicki Boler-No report

**Disaster Fund** Debbie Sanguras-There will be a prize awarded for the

most money 4

raised.

**Distinguished Individual/Youth Award** Nancy Reid, the deadline to submit your nominee is February 1<sup>st</sup> 2023.

### District Meetings

Central- October 8<sup>th</sup>

Douglas- October 8<sup>th</sup>

Eastern

Northwest-October 16<sup>th</sup>

Willamette- Canceled

Southern

### Adjournment and Closing Rituals

Eternal Father, master of all good works, guide and direct us that we may remain steadfast in our hearts and faithful to our pledge. May we be reminded that graciousness, poise, and friendliness is our goal; and as we go our separate ways, to ever hold aloft the ray from the lamp of learning that those who follow in

our footsteps may be guided by its light.

### **Dates and Announcements**

**Pick up yearbooks**

**Be sure and check mailboxes**

**Distinguished Individual/Youth** Due February 1<sup>st</sup> to Nancy Reid

**Grapevine Deadline** Due November 15th

**State Officer Nomination** Due to 2<sup>nd</sup> Vice President by February 1st

**Winter Meeting** February 11<sup>th</sup>- 12<sup>th</sup> Turn in name tags

**State Convention 2023** May 5<sup>th</sup>-7<sup>th</sup>

***Wildhorse Casino, Pendleton*** Registration forms found on the website. ***State***

***Convention 2024 at Eagle Crest, Redmond*** April 19<sup>th</sup>, 20<sup>th</sup>, 21<sup>st</sup>

Submitted by Jean Foresman of Delta Gamma, Oregon State Recording Secretary